



MAHENDRA ENGINEERING COLLEGE
(Autonomous)
Accredited by NAAC 'A' Grade & NBA Tier-I (WA) UG: CSE,ECE,EEE
Mahendhirapuri, Mallasamudram, Namakkal Dt. - 637 503.



Internal Quality Assurance Cell -IQAC

MEC/IQAC /Meeting/2022-23/03

Date: 09.12.2022

CIRCULAR

Sub : – IQAC – NAAC Cycle -2 –Discussion – Intimation to the members

The meeting of IQAC is convened on 10.12.2022 in ECE Seminar Hall at 02.00 PM. The members are invited for the meeting. The agenda for the meeting is as follows:

AGENDA :

1. Review of action taken in the items mentioned the previous meeting minutes
2. Review of NAAC Cycle - 2
3. Finalize AQAR 2021-22
4. Any other matters


Director IQAC 9/12/22


Chairperson IQAC 09/12/22

For Kind Information:

Honourable Chairman
Managing Directors

Information to :

Executive Director

copy to : IQAC, MEC office

Dean – SMS, Academic

The members concerned

COE, EO, FO, AO, File



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INTERNAL QUALITY ASSURANCE CELL

Minutes of the Meeting

MEC/IQAC/Meeting/2022-23/03/Minutes

Dt.10.12.2022

The IQAC meeting was held on 10.12.2022 in ECE –Seminar Hall at 2.00 PM

Members present :

Sl.No.	Name	Designation / Address	Role of IQAC	Signature
1.	Dr.V.Shanmugam	Dean/SMS	Member	<i>[Signature]</i>
2.	Dr. C.T.Sivakumar	EO	Director IQAC	<i>[Signature]</i>
3.	Dr.N.Viswanathan	COE	Member	<i>[Signature]</i>
4.	Dr.V. Aroulmoji	Director R&D	Member	<i>[Signature]</i>
5.	Dr. C.Dhavamani	HOD-Aero	Cordinator IQAC	<i>[Signature]</i>
5.	Dr.K.Vidhya	HoD-Civil	Cordinator IQAC	<i>[Signature]</i>
6.	Dr.M.Srinivasan	HoD-Mech	Member	<i>[Signature]</i>
7.	Dr. R. Uthirasamy	HoD-EEE	Member	<i>[Signature]</i>
8.	Dr.M.Kannan	HoD-CSE	Member	<i>[Signature]</i>
9.	Dr.T.Jesudas	HoD-MCT	Member	<i>[Signature]</i>
10.	Dr.S.Raju	HoD-IT	Member	<i>[Signature]</i>
11.	Dr.D.Subramaniam	HoD- Aerospace	Member	<i>[Signature]</i>
12.	Dr.P.R.Kannan	HoD-MAE	Member	<i>[Signature]</i>
13.	Dr.KR. Kalphana,	HoD-Agri	Member	<i>[Signature]</i>
14.	Dr.M.Muthuvinayagam	HoD-EIE	Member	<i>[Signature]</i>
15.	Dr. Sunil	HoD – MBA	Member	<i>[Signature]</i>
16.	Dr.R.Jayakumar	HoD-MCA	Member	<i>[Signature]</i>

[Signature]
Director IQAC 10/12/22

[Signature]
Chairperson IQAC 10/12/22



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INTERNAL QUALITY ASSURANCE CELL

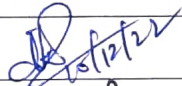
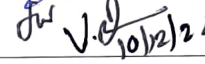


Minutes of the Meeting

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Dt.10.12.2022

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Members present :

S.No	Name	Designation / Department	Signature
17	Dr.J.Kavitha	HoD-English	Member 
18	Mr.K.Shanmugam	HoD-Maths	Member 
19	Dr.T.Shanmugavel	HoD-Physics	Member
20	Dr.P.Dhanakodi	HoD-Chem	Member 
21	Dr.C.Vigneshwaran	HoD-Pharma	Member
22	Dr.V.Dhineshkumar	HoD – Food Tech	Member
23	Dr.N.Vinothkumar	HoD – Chemical	Member 


Director IQAC


Chairperson IQAC



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INTERNAL QUALITY ASSURANCE CELL

Date : 10.12.2022 Time : 2.00 PM to 3.00 PM

S.No	Name	Designation / Department	Role of IQAC	Signature
1.	Dr. R. Kathiravel	Prof / ECE	Criteria 4	
2.	Dr. R. Prasad	ASP / MECH	C1	
3.	Dr. R. Sasi Kumar	ASP / Mech	C1	
4.	Dr. K. Venkatasubram	ASP / CSE	C-5	
5.	Dr. P. Tamil Selvan	AP / MBA	C2, 3	
6.	Dr. Y. Shanthanam	Asp / Civil	C-5	
7.	Dr. C. Senthil Kumar	ASP / MCA	C2, 7	
8.	Dr. K. Prakash	AP / MCA	C1, 3	
9.	Dr. S. Sumathi	Prof / EEE	C3	
10.	A. SANKARIDEN	AP / MCA	C4, C6, C5	
11.	YAMINI. M	AP / FT	C-3, 7	
12.	M. Uthayanga	AP / FT		
13.	C. Suganya	AP / Pharmc	C-A	
14.	Dr. K. RADHA	ASP / IT	C-5	
15.	Mrs. S. LATHA	AP / IT	C1, C4, C6, C7	
16.	Mrs. C.N.S. SHATHI	AP / AGRI	C-5, 7	
17.	K. Paaventhara	AP / EEE	C-10	
18.	P. Sivakumar	AP / Aero	C-VI	
19.	V. Dharmajeevan	AP / Mech	C1	
20.	R. VENKATGESH	AP / CSE	C-1	
21.	A. KARTHIVESAN	AP / CSE	C-II	
22.	A. DASAMURUGAN	AP / CYBER	C-IV	



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INTERNAL QUALITY ASSURANCE CELL

Date : 10.12.2022 Time : 2.00 PM to 3.00 PM

S.No	Name	Designation / Department	Role of IQAC	Signature
23	T.Nandhakumar	AP/CSE	C-VI	T. Dandy
24	M.Gokulakannan	LEC/CSE	C-VII	M. George
25	S. SUBA	AP/EEE	C-VI	S. Suba
26	R.UMAPATHI	AP/CHE	C-VI	R. Umapathi
27	Dr. P. UMASANKAR	PROF/EEE	C-3	P. Umashankar
28	Dr. S. KRISHNAN	ASP/EEE	C-3	S. Krishnan
29	S. Poyadharshini	AP/EIE	C-1,2,5	S. Poyadharshini
30	Dr. P. Ramya	ASP/CSE	C-6	P. Ramya
31	Dr. V. Sanjeeva	ASP/EIE	C-4	V. Sanjeeva
32	Dr. B. Kalaiselvi	ASP/Cyber	C-2, C-3	B. Kalaiselvi
33	Dr. M. Dhurgadeni	ASP/CHE	C-3	M. Dhurgadeni
34	R. Kalavani	AP/Cyber	C-1, C-5	R. Kalavani
35	P. Charanya	AP/Cyber	C6, C7	P. Charanya
36	R. Banumathi	AP/Maths	C-2,4,1,6	R. Banumathi
37	Dr. W. Zulfareen	AP/chemistry	C-1	W. Zulfareen

[Signature]
Director IQAC 10/12/22

[Signature]
Chairperson IQAC 10/12/22

**Minutes of the Meeting****MEC/IQAC/Meeting/2022-23/03/Minutes****Dt.10.12.2022**

The IQAC meeting was held on 10.12.2022 in ECE Seminar Hall at 2.00 PM

The following points were discussed :

1. The Director – IQAC welcomed the members and presented the action taken report of the previous IQAC meeting held on 13.08.2022
2. Chairperson – IQAC discussed the following points and approved for implementation

S.No.	Points Discussed	Action Plan	Responsibility
1	Review of NAAC Cycle - 2	<ul style="list-style-type: none">• All IQAC criteria incharges presented the data collected for SSR, NAAC Cycle -2. Data submission Implementation of various ongoing Academic & co-curricular activities are discussed and approved.• Proposed to submit IQA for NAAC Cycle II before 30th December 2022.• Proposed to Submit SSR for NAAC Cycle II before January 2023.	IQAC Team, All HoDs and Faculty members
2	Finalize AQAR 2021-22	<ul style="list-style-type: none">• As per guidelines provided by IQAC Director on 26.07.2022, data has been reviewed by IQAC team .• All HODs are informed to prepare and submit the Criteria-wise details for AQAR 2021-22. IQAC will compile, verify, correct and submit it online before 31.12.2022	All HoDs and Faculty members

The meeting ended with the vote of thanks by IQAC –Chairperson . The next IQAC-AQAR 2021-22 and NAAC Cycle –II SSR data review meeting is unanimously proposed in First week of January 2023.

[Signature]
Director IQAC
10/12/22

[Signature]
Chairperson IQAC
10/12/22